



Business Account Opening Checklist

To assist with opening a business account, please refer to the business type below for required documentation. Eligibility requirements differ based on the type of business entity.

To open an account, kindly visit one of our 11 branch locations. www.PSCUnow.com/locations
 For additional support, visit www.PSCUnow.com/businessresources .

Business Type:																			
Expiration Date of Business Filing:																			
Number of Owners:																			
% of Ownership for Each Owner:																			
1:	%	2:	%	3:	%	4:	%	5:	%	6:	%	7:	%	8:	%	9:	%	10:	%

	Committee to Elect	Corporation	General Partnership	Limited Liability Company	Limited Partnership	Non-Profit / Not for Profit Organization	Sole Proprietor
501C3 or 501C4 Letter						<input type="checkbox"/>	
Articles of Incorporation		<input type="checkbox"/>				<input type="checkbox"/>	
Articles of Organization				<input type="checkbox"/>			
Certificate of Assumed Name (if applicable)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Certificate of Partnership			<input type="checkbox"/>		<input type="checkbox"/>		
Corporate Resolution and / or Bylaws		<input type="checkbox"/>					
Current filing with Michigan LARA Website		<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
DBA Certificate							<input type="checkbox"/>
IRS Federal Tax ID Letter (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
LLC operating agreement				<input type="checkbox"/>			
Partnership Agreement			<input type="checkbox"/>		<input type="checkbox"/>		
Resolution or Bylaws						<input type="checkbox"/>	
Statement of Organization form for Candidate Committees	<input type="checkbox"/>						